

PINECREST ACADEMY, INC.

MEETING MINUTES FOR 2023-2024

September 14th

November 16th

February 22nd

*March 8th

April 18th

June 10th (Annual Meeting)

**Denotes a Special Meeting*

Pinecrest Academy, Inc., a non-profit organization, will comply with chapter 119 of the Florida Statutes, relating to public records, and s. [286.011](#), relating to public meetings and records, public inspection, and penalties the Florida Statutes relating to public records and public meetings.



The Vision of Pincrest Academy, Inc. is to empower lifelong learners with knowledge and values required for productive global leadership.

Board of Directors

Carlos Alvarez, *President & Board Chair (Present)*
Juan Molina, *Director & Secretary (Present)*
Shannie Sadesky, *Director & Treasurer (Present)*
Erin Demirjian, *Director (Present)*
Albert Maillo, *Director & Student Alumnus (Present)*
Sheila Gonzalez, *Director & Parent Representative (Present)*

Charles Gibson, Esq., Board Attorney (*Absent*)

Meeting of the Board of Directors September 14, 2023

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.

MINUTES

1. OPENING EXERCISES

- a. Called to Order at 11:10am
- b. Establish Quorum

2. PUBLIC COMMENT - None

3. CONSENT AGENDA

- a. **APPROVED:** The Board approved to adopt the minutes from the April 25, 2023 Board of Director's Meetings.
- b. **APPROVED:** The Board approved Board Resolutions for Out of Field and/or ESOL Waiver Assignments for the 2023-2024 school year; further authorizing the Chief Operating Officer authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved to ratify the authorize individual Mental Health Plans, as necessary.



- d. **APPROVED:** The Board approved the Annual CIVICA Agreement for Architectural, Engineering and Facilities Support Consulting Services from 7/1/2023-7/1/2024; further approving release of payments when necessary.
- e. **APPROVED:** The Board approved the Teacher Salary Increase Allocation Plans; further authorizing the Board Chair the ability to execute for submission.
- f. **APPROVED:** The Board approved to authorize the Board Chair & President to approve to submit the Financial Statements and Independent Auditors' Reports for the period ending June 30, 2023.
- g. **APPROVED:** The Board approved to authorize the Board Chair the ability to authorize the submittal of any new charter school applications, as necessary.
- h. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending June 30, 2023.
- i. **APPROVED:** The Board approved the School Improvement Plans, as necessary.
- j. **APPROVED:** The Board approved the General Knowledge Waivers.
- k. **APPROVED:** The Board approved for the schools located in Lake County to adopt and follow the following district policies / materials:
 - i. Code of Conduct
 - ii. SP&P
 - iii. Pupil Progression
 - iv. K-12 Reading Plan
 - v. Child Find
 - vi. Bully & Harassment Policy
 - vii. Calendar
- l. **APPROVED:** The Board approved to ratify the Board Chair's approval of the Internet Safety Policy to comply with Fla. Admin. Code R. 6A-1., which was approved by the September 1st deadline.
- m. **APPROVED:** The Board approved the following School's Out of State / Country Field Trips:
 - i. Pinecrest Academy Cove

Motion to approve the consent agenda by Sheila Gonzalez; second by Albert Maillo; motion passed unanimously



4. ACTION & DISCUSSION ITEMS

- a. Items by the Board Chair (*Carlos Alvarez*)
 - i. School Initiatives Report
 1. Pinecrest Glades Academy- Dr. Susie Dopico
 2. Pinecrest North Preparatory Academy- Mrs. Victoria Larrauri
 3. Pinecrest North Academy- Mrs. Aillin Marrero
 - ii. Pinecrest Academy Inc. Cognia Stakeholder Survey Results by Christine McGuinn
 - iii. Pinecrest Academy Inc. School Performance Report- Raising the Bar
 - iv. Facility Report by Rolando Llanes
- b. Financial Report
 - i. The Annual Audit is being completed at this time.
 - ii. Enrollment deficiencies were reviewed; revised budgets will be presented after the official October FTE.
 - iii. The schools will be getting School Recognition Funds this year.
- c. Other Items by the Board, Staff, or ESP

5. ANNOUNCEMENTS & NOTIFICATIONS

- a. Next Board Meeting – November 16th

6. ADJOURN MEETING

*The minutes were adopted by the Board of Directors at a meeting held on November 16, 2023.



The Vision of Pincrest Academy, Inc. is to empower lifelong learners with knowledge and values required for productive global leadership.

Board of Directors

Carlos Alvarez, *President & Board Chair (Present)*
Juan Molina, *Director & Secretary (Present)*
Shannie Sadesky, *Director & Treasurer (Present)*
Erin Demirjian, *Director (Present)*
Albert Maillo, *Director & Student Alumnus (Present)*
Sheila Gonzalez, *Director & Parent Representative (Present)*

Charles Gibson, Esq., Board Attorney (*Absent*)

Meeting of the Board of Directors November 16, 2023

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.

MINUTES

1. OPENING EXERCISES

- a. Called to Order at 9:04am
- b. Established a Quorum

2. PUBLIC COMMENT

- a. Tiffany Broadstreet – Parent from Pincrest Academy Wesley Chapel – Discussed interventions that the school is requiring that she does not want; Board Chair Alvarez requests for Fernando Barroso to set up a meeting with himself and Ms. Broadstreet so he can further discuss and review with her.

3. CONSENT AGENDA

All items listed with letter designations are considered routine and were enacted by one motion.

- a. **APPROVED:** The Board approved to adopt the minutes from the September 14, 2023 Board of Director's Meetings.



- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL Waiver Assignments for the 2023-2024 school year; further authorizing the Chief Operating Officer authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved the Amended Articulation Agreement “Schedule A”.
- d. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved the Out of Field/ ESOL / Gifted Waiver(s) for Instructional Personnel with Out of Field Assignments for Pinecrest Academy Middle High.
- e. **APPROVED:** The Board approved to Ratify the Space Use Agreement with The Greater Orlando Aviation Authority.
- f. **APPROVED:** The Board approved the School Improvement Plans for the individual schools, as necessary.
- g. **APPROVED:** The Board approved to adopt Pinecrest Academy Wesley Chapel’s (amended) Comprehensive Evidence-Based Reading Plan.
 - i. Board Member Molina requests if this item has any relation to the mother who addressed the Board today. Principal Mielke responds that the Board has previously adopted the plan and today the Board is only being asked to approve the addendum. The mother was provided the copy of the plan as being presented today.

Motion to approve the consent agenda by Albert Maillo; second by Shannie Sadesky; motion passed unanimously

4. ACTION & DISCUSSION ITEMS

- a. Items by the Board Chair (*Carlos Alvarez*)
 - i. School Initiatives report:
 - 1. Pinecrest Academy South
 - 2. Pinecrest Cove
 - 3. Pinecrest Space Coast
 - 4. Pinecrest Preparatory Middle/High
- b. Academica Report
 - i. Tabled: Legislative Report
 - ii. Tabled: Colegia Report
 - iii. Presentation & Request for Adoption: Field Trip Permission Slip and Waiver



1. Condensed information on current field trip permission forms with a necessary waiver which protects the School and Board; all on one page now. If there are any suggestions to help make this better, please reach out to Collette.
 - a. The Board discussed if other forms should be reviewed and unified. Robby states that this can be discussed and addressed at the Principal's Meeting.
2. **APPROVED:** The Board approved to adopt the Field Trip Permission Slip / Waiver further requesting the schools to utilize this form moving forward.
Motion by Juan Molina; second by Shannie Sadesky; motion passed unanimously

c. Financial Report

- i. **APPROVED:** The Board reviewed & approved the Financial Statements and Independent Auditors' Reports for the period ending June 30, 2023; including ratification of all necessary Year End Grants and/or Loans.
Motion to approve by Sheila Gonzalez; second by Albert Maillo; motion passed unanimously
- ii. **APPROVED:** The Board reviewed & approved the Revised Annual Budgets for the 2023-2024 School Year.
Motion to approve by Albert Maillo; second by Juan Molina; motion passed unanimously
- iii. Requesting approval to authorize the Board Chair the ability to finalize Regions term loan in the amount of \$4M (5 years) for Pinecrest Middle/High gymnasium buildout.
Motion to approve by Shannie Sadesky; second by Juan Molina; motion passed unanimously

d. Other Items by the Board, Staff, or ESP

- i. Erika announces that Heather and her team will be at her school tomorrow donating full meals to her family's. Kristy and Jessica are going to help out for Christmas.

5. **ANNOUNCEMENTS & NOTIFICATIONS**

- a. Next Board Meeting – February 22nd
- b. Happy Thanksgiving!!

6. **ADJOURNED MEETING AT 10:19AM**



*The minutes were adopted by the Board of Directors at a meeting held on February 22, 2024.



The Vision of Pinecrest Academy, Inc. is to empower lifelong learners with knowledge and values required for productive global leadership.

Board of Directors

Carlos Alvarez, *President & Board Chair (Present)*
Juan Molina, *Director & Secretary (Present)*
Shannie Sadesky, *Director & Treasurer (Present)*
Erin Demirjian, *Director (Present)*
Albert Maillo, *Director & Student Alumnus (Present)*
Sheila Gonzalez, *Director & Parent Representative (Present)*

Charles Gibson, Esq., Board Attorney *(Present)*

Meeting of the Board of Directors February 22, 2024

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.

MINUTES

1. OPENING EXERCISES

- a. Called to Order at 11:08am
- b. Established a Quorum

2. PUBLIC COMMENT – None

3. CONSENT AGENDA

All items listed with letter designations are considered routine and were enacted by one motion.

- a. **APPROVED:** The Board approved to adopt the minutes from the November 16, 2023 Board of Director's Meetings.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL Waiver Assignments for the 2023-2024 school year; further authorizing the Chief Operating Officer authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:



- i. Approved the Out of Field/ ESOL / Gifted Waiver(s) for Instructional Personnel with Out of Field Assignments for Pinecrest Academy Avalon, Pinecrest Academy Glades 2031 and 7027 and Pinecrest Academy Cove.
- d. **APPROVED:** The Board approved to receive & file the quarterly financials for the period ending December 31, 2023.
- e. **APPROVED:** The Board approved to authorize the Board Chair to submit any necessary charter school amendments by March 1st, including but not limited to:
 - i. Request 15-year contract terms for all newly designated High Performing Schools:
 1. Pinecrest Lakes Middle High School MSID: 335-9061 (Christy Alcalde);
 - ii. Any other necessary HP amendment requests as necessary;
 - iii. Any other misc. / necessary amendment request.

Motion to approve the consent agenda by Juan Molina; second by Shannie Sadesky; motion passed unanimously Board Member Molina discusses the Out of Field Waivers; he would like to ensure that the individuals being granted waivers are only be granted one time and not every year. Several Principals discussed how their districts monitor and support waiver needs. Academica HR and Colegia both assist in the tracking of waivers and ensuring teachers are completing the necessary steps to get off the waiver. Board Chair Alvarez requests that Academica create a list of waivers to be presented to the Board at a future meeting.

4. ACTION & DISCUSSION ITEMS

- a. Academica Report
 - i. Legislative Report & Referendum Resolution (*Julio Robaina*)
 1. Referendum Funds – conversations continue with the district on these funds and receiving them retroactively; need to create a resolution to request all funds retroactively.
 - a. **APPROVED:** The Board approved to authorize the creation and submittal of a resolution to request the referendum funds retroactively.
Motion to approve by Sheila Gonzalez; second by Shannie Sadesky; motion passed unanimously
 - ii. Colegia Report (*Antonio Roca*)
- b. CIVICA Updates (*Rolando Llanes*)
 - i. Rolando updated the Board on all active facility projects occurring at the Pinecrest schools.
- c. Financial Report
 - i. Alina Chester lets the Principals know that the 24-25 preliminary budgets are available for their review; scheduling individual principal meetings to review and tighten up the budgets for the board's review at the end of year meeting.
- d. School Project Requests
 - i. Pinecrest Academy Prep - Sport Court for an amount not to exceed \$275,000.



1. Discussed a current annual lease for use of fields for \$80k that would be eliminated upon completion of the project; there are concerns about the timing of the project; would review doing a month-to-month lease if the project is not completed in time; Per Alina, the Inc. has an outstanding loan from the school for \$200k which could be paid back to assist the project.
2. **APPROVED:** The Board approved the Pincrest Academy Prep Sport Court Project for an amount not to exceed \$275,000 to be paid by the school.
Motion to approve by Juan Molina; second by Sheila Gonzalez; motion passed unanimously
- ii. Pincrest Space Coast – Total Project Costs (for all 3 items) is \$1,282,000 (minus the portion being paid by ESSER); a loan may be needed to complete the project.
 1. **APPROVED:** The Board approved the Pincrest Space Coast Furniture Purchase for new building an amount not to exceed \$545k (using partial referendum funds).
Motion to approve by Juan Molina; second by Shannie Sadesky; motion passed unanimously
 - a. **APPROVED:** The Board approved to revert this approval after further discussion of all 3 requested projects. This item will be taken up for consideration at a special meeting next week.
Motion to revert this approval by Shannie Sadesky; second by Juan Molina; motion passed unanimously
 2. Tabled: Pincrest Space Coast Technology for new building \$610k (ESSER \$430k set aside) \$120 over plus \$64 intercom system.
 - a. Principal Barringer requested permission to order the technology its now up to \$430k being paid by ESSER; this is approved as this was already included in the previously approved budget.
 3. Tabled: The Board tabled the Turf Project for \$557k. The Board would like Alina to further review any loan needs and repayment requirements.
- iii. Pincrest Academy Lakes – Metal Awning for student dismissal area, front entrance of school, and student drop off and pick up areas for an amount not to exceed \$583k; the cost of the project has doubled since initially quoted in April (\$385k) and since then the project has been scaled down; it is requested to go back to the contractor and renegotiate or go with another vendor; especially given all of the work that the contractor is doing for our schools. This will be tabled and the contractor notified that the Board tabled the item and will revisit this at a special meeting. The Board will not approve the project with this significant increase.
 1. **TABLED:** The Board approved to table the Pincrest Academy Lakes Awning Project as discussed.
Motion to approve by Albert Maillo; second by Shannie Sadesky; motion passed unanimously
- iv. **APPROVED:** The Board approved the Pincrest Academy Tavares Playground Project for an amount not to exceed \$150,000 to be paid with internal funds.
Motion to approve Shannie Sadesky; second by Albert Maillo; motion passed unanimously
- e. DLI in all of Florida for the 2024-2025 School Year (*Ana Mendez*)
 - i. Discuss district requirements to provide professional learning to all Pincrest Schools in Florida starting next year (currently only working in Miami-Dade, Broward & Pasco); the Pincrest Orange county Principals request to be able to remain as-is as the system works very well in Orange county; this would give schools the option to work with DLI if they would like to.



- ii. **APPROVED:** The Board approved to authorize moving forward to negotiate with each district where Pincrest Academy, Inc. operates to discuss the implementation of DLI, effective the upcoming school year.

Motion to approve Albert Maillo; second by Shannie Sadesky; motion passed unanimously

f. Items by the Board Chair (*Carlos Alvarez*)

- i. New campuses in Idalia and Nevada; working to have all Pincrest schools certified in STEM

- ii. School Initiatives Report:

1. PPMH
2. Pincrest Creek
3. Pincrest Wesley Chapel
4. Pincrest Orlando Prep
5. Pincrest Avalon

g. Other Items by the Board, Staff, or ESP

- i. Board Member Molina asks the implication of Step Up on any of our schools; is this being tracked by Academics and could be shared with the Board in the future; Victor states that this is an active discussion at Academics and is currently being worked on.

5. **ANNOUNCEMENTS & NOTIFICATIONS**

- a. Next Board Meeting – April 18th at Pincrest Prep.

6. **ADJOURNED MEETING AT 2:36PM**

*The minutes were adopted by the Board of Directors at a meeting held on April 18, 2024.



The Vision of Pinecrest Academy, Inc. is to empower lifelong learners with knowledge and values required for productive global leadership.

Board of Directors

Carlos Alvarez, *President & Board Chair (Present)*
Juan Molina, *Director & Secretary (Absent)*
Shannie Sadesky, *Director & Treasurer (Present)*
Erin Demirjian, *Director (Present)*
Albert Maillo, *Director & Student Alumnus (Present)*
Sheila Gonzalez, *Director & Parent Representative (Absent)*

Charles Gibson, Esq., Board Attorney *(Present)*

Special Meeting of the Board of Directors March 8, 2024

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.

MINUTES

1. OPENING EXERCISES

- a. Called to Order at 12:05pm
- b. Established a Quorum

2. PUBLIC COMMENT - None

3. ACTION & DISCUSSION ITEMS

- a. School Project Requests
 - i. Pinecrest Space Coast – Purchase costs decreased \$172k; the school does not have to repay the Inc. for the 230k loan this year as planned; therefore would have enough funds to pay the technology and furniture without additional loans.
 1. Furniture for new building (for up to 100 students / only furnishing rooms that will be used by students) - decreased from 540k to 488k – repurposing old furniture.
 - a. **APPROVED:** The Board approved the Pinecrest Space Coast Furniture Project for an amount not to exceed \$488k.
Motion to approve by Shannie Sadesky; second by Albert Maillo; motion passed unanimously



2. Technology for new building - decreased from 550k to 430k; this will be paid with ARP ESSER (ESSER III) funds.
 - a. **APPROVED:** The Board approved the Pincrest Space Coase Technology Purchase for an amount not to exceed \$430k (to be paid by ESSER funds).
Motion to approve by Erin Demirjian; second by Albert Maillo; motion passed unanimously
 3. Item pulled by Principal Barringer: Turf Project
- ii. Pincrest Academy Lakes – Awning Project for \$475k plus architectural permitting fees
 1. Proposal reduced over 100K by reducing developer costs, contingency, electrical lights for canopies and architect fees.
 2. Alina states that this will be funded by operating and confirms the school has the cash reserves.
 - a. **APPROVED:** The Board approved the Pincrest Academy Lakes Awning Project for \$475k plus architectural permitting fees.
Motion to approve by Erin Demirjian; second by Albert Maillo; motion passed unanimously
 - b. Pincrest Prep Middle-High Gym Financing (Richard Moreno)
 - i. \$5M loan (previously approved \$4M); 5-year term loan with 20-year amortization; can be repaid any time after 2 years; in 2 years if rates drop this can be re-financed at a better rate.
 - ii. **APPROVED:** The Board approved the Regions Commercial Equipment Finance, LLC \$5,000,000 loan for the purpose of improving the school facility located at 14901 SW 42nd Street, Miami, Florida (Pincrest Prep Middle-High) by the addition of a gymnasium and other improvements; further approving the Officers to execute all necessary documents for this purpose.
Motion to approve by Albert Maillo; second by Shannie Sadesky; motion passed unanimously
 - c. Other Items by the Board, Staff, or ESP
 - i. **APPROVED:** The Board approved Out of Field Waivers for Pincrest Preparatory Academy #0155.
Motion to approve by Albert Maillo; second by Erin Demirjian; motion passed unanimously

4. **ADJOURNED MEETING AT 12:27PM**



*The minutes were adopted by the Board of Directors at a meeting held on April 18, 2024.



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Board of Directors

Carlos Alvarez, *President & Board Chair (Present)*
Juan Molina, *Director & Secretary (Present)*
Shannie Sadesky, *Director & Treasurer (Present)*
Erin Demirjian, *Director (Absent)*
Albert Maillo, *Director & Student Alumnus (Present)*
Sheila Gonzalez, *Director & Parent Representative (Present)*

Charles Gibson, Esq., Board Attorney *(Present)*

Meeting of the Board of Directors April 18, 2024

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.

MINUTES

1. OPENING EXERCISES

- a. Called to Order at 11:08am
- b. Established a Quorum

2. PUBLIC COMMENT - None

3. CONSENT AGENDA - All items listed with letter designations are considered routine and will be enacted by one motion.

- a. **APPROVED:** The Board approved to adopt the minutes from the February 22, 2024 and March 8, 2024 Board of Director's Meetings.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL Waiver Assignments for the 2023-2024 school year; further authorizing the Chief Operating Officer authority to review and make necessary changes and execute for submission (including any necessary additions).



- c. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved to request an amendment to the charter school contract for Pinecrest Cove Academy (#5049) to increase student contract capacity, as a High- Performing Charter School.
 - ii. Approved to request a 15-year contract term for Pinecrest Lakes Middle High School (#9061) as a newly designated High Performing charter school.
 - iii. Approved to request the ability to increase contract student capacity for all High Performing Charter Schools, as necessary.

- d. **APPROVED:** The Board approved to receive & file the quarterly financials for the period ending March 31, 2024.

- e. **APPROVED:** The Board approved for Pinecrest Academy Prep to enter into a Usage Agreement with Growing Minds for a summer camp program, contingent upon legal review and approval of the agreement and landlord consent.
 - i. The summer camp would provide a language enriched program, focusing on developing vocabulary, phonological awareness and early literacy concepts. Integrating sensory activities, oral motor activities and work on fine motor abilities as well. It is geared for the preschool population, children aged 3-5, especially those entering kindergarten in the fall. It would run it for 6 weeks, from June 17-July 26. The hours would be from 8:30 am-12:00 pm.

- f. **APPROVED:** The Board approved to Ratify the Management Company Subordination Agreement.

- g. **APPROVED:** The Board approved the following Facility Leases (*Note: Each lease listed has been reviewed by Board Counsel and recommended for approval if the Board so desires.*)
 - i. Addendum to Lease Agreement with School Property Development Brevard, LLC for the property known as 7550 Stadium Pkwy, Melbourne, Florida 32940.
 - ii. Addendum to Lease Agreement with Avalon Park School Initiative IV JV, LLC for the property known as 2550 Huffstetler Dr, Tavares, Florida 32778.
 - 1. Addendum for Phase 2 of construction.
 - iii. Addendum to Lease Agreement with Avalon Park School Initiative III JV, LLC for the property known as 33347 SR 54, Wesley Chapel, Florida.
 - 1. Addendum for Phase 2 of construction.
 - iv. Second Addendum to Lease Agreement with Tamiami School Property LLC for the Pinecrest Academy Glades property.
 - 1. Addendum for the new facilities the school asked to be constructed at this campus.

- h. **APPROVED:** The Board approved to Ratify the Estoppel Certificate & the Subordination, Non-Disturbance, and Attornment Agreement for the Regions Bank loan for the property located at 15081 SW 8th Terrace, Miami, Florida.



- i. **APPROVED:** The Board approved the following School Project / Purchase Requests (*Note: Each project listed has been reviewed and determined to be fiscally acceptable*):
 - i. Pinecrest Academy South – Awning Project for \$35,300.

Motion to approve the consent agenda by Albert Maillo; second by Sheila Gonzalez; motion passed unanimously

4. ACTION & DISCUSSION ITEMS

- a. Items by the Board Chair
 - i. Florida State Statutes 1008.25 -
 1. Participation in the school district’s summer reading camp, which must incorporate the instructional and intervention strategies under subparagraph 1. that place rigor and grade-level learning at the forefront.
 2. Lake County will not be including charter schools in their 3rd grade summer reading camp. Therefore, Pinecrest Academy Inc. will be offering a 3rd grade summer reading camp at a location(s) TBD to fulfill that state statute.
 3. Orange County principals state that in Orange County they are not included fee free; they pay to offer their own or to send them to an Orange County location.
 4. Discussed if ESSER funds can be used for this.
 5. **APPROVED:** The Board approved to proceed with offering the 3rd grade summer reading camp, as discussed.
Motion to approve by Shannie Sakesky; second by Albert Maillo; motion passed unanimously
 - ii. School Initiatives Reports
 1. Pinecrest Preparatory Academy
 2. Pinecrest Tavares Academy
- b. Financial Report
- c. Other Items by the Board, Staff, or ESP
 - i. **APPROVED:** The Board approved the Out of State Field Trip for Pinecrest Cove to go to Washington D.C. in May 2024.
Motion to approve by Shannie Sakesky; second by Sheila Gonzalez; motion passed unanimously

5. ANNOUNCEMENTS & NOTIFICATIONS

- a. Next Board Meeting – June 4th (Annual Meeting)

6. ADJOURNED MEETING AT 11:57AM

*The minutes were adopted by the Board of Directors at a meeting held on June 4, 2024.



The Vision of Pinecrest Academy, Inc. is to empower lifelong learners with knowledge and values required for productive global leadership.

Board of Directors

Carlos Alvarez, *President & Board Chair (Present)*
Juan Molina, *Director & Secretary (Present)*
Shannie Sadesky, *Director & Treasurer (Present)*
Erin Demirjian, *Director (Present)*
Albert Maillo, *Director & Student Alumnus (Present)*
Sheila Gonzalez Caleo, *Director & Parent Representative (Present)*

Charles Gibson, Esq., Board Attorney *(Present)*

Meeting of the Board of Directors June 4, 2024

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.

MINUTES

1. OPENING EXERCISES

- a. Called to Order at 10:10am
- b. Establish Quorum

2. PUBLIC COMMENT – None

3. CONSENT AGENDA - All items listed with letter designations are considered routine and were enacted by one motion.

- a. **APPROVED:** The Board approved to adopt the minutes from the April 18, 2024 Board of Director's Meeting.
- b. **APPROVED:** The Board approved to re-appoint Parent Involvement Representatives for the 2024-2025 school year.
- c. **APPROVED:** The Board approved the Annual Ratification & Reapproval of Board Policies & Procedures, including:
 - i. Conflict of Interest (*Each Board Member is required to sign and return the written acceptance form*)
 - ii. Ethics



- iii. Whistle Blower
 - iv. Bylaws
- d. **APPROVED:** The Board approved the Annual Ratification & Reapproval of Student Policies, including:
- i. Anti-Discrimination Policy / Title IX
 - ii. Out of State and Country Field Trip Policy
 - iii. Student Enrollment Lottery Policy
 - iv. Internet Safety Policy
 - v. FHSAA
- e. **APPROVED:** The Board approved the Annual Ratification & Updates to Policies: Policy and Procedures for Charter School Compliance with School Safety and Security Requirements template (each school must complete their own document using approved template).
- f. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve any year-end financial items which may be necessary to close the books.
- g. **APPROVED:** The Board approved the Preliminary Board of Directors Meeting Schedule for the 2024-2025 School Year.
- h. **APPROVED:** The Board approved to Accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information.
- i. **APPROVED:** The Board approved the Board Members and Officers for the 2024-2025 School Year:
- i. Carlos Alvarez, *Director & President & Board Chair*
 - ii. Juan Molina, *Director & Secretary*
 - iii. Shannie Sadesky, *Director & Treasurer*
 - iv. Erin Demirjian, *Director*
 - v. Albert Maillo, *Director & Student Alumnus*
 - vi. Sheila Gonzalez Caleo, *Director & Parent Representative*
- j. **APPROVED:** The Board approved the Leadership Training Services Agreement & School Site Memorandum of Understanding with Doral Leadership Institute for Professional Development Services.
- k. **APPROVED:** The Board approved the Submittal of the Mental Health Plan.
- l. **APPROVED:** The Board approved the GASB audit engagement renewal.
- m. **APPROVED:** The Board approved to utilize Doral Leadership Institute Consortium of Public Charter Schools Instructional Personnel Evaluation System and School Administrator Evaluation System as the Teacher and Administrator Evaluation Tool.



- n. **APPROVED:** The Board approved to renew the following Pincrest Academy charter school contracts which expire June 2025:
 - i. Lake County: Pincrest Lakes Middle High School #9061 (*pending HP term extension that would push back the renewal*)
 - ii. Pasco County: Pincrest Academy Wesley Chapel #4332
 - iii. Brevard County: Pincrest Academy Space Coast #6558 (*pending HP term extension that would push back the renewal*)
- o. **APPROVED:** The Board approved the elevator purchase/project at Pincrest Academy North for \$110,000.

Motion to approve the consent agenda by Shannie Sadesky; second by Albert Maillo; motion passed unanimously

4. ACTION & DISCUSSION ITEMS

- a. Items by the Board Chair (*Carlos Alvarez*)
 - i. Pincrest Academy Inc. academic performance year at a glance
 - ii. Pincrest Academy Inc. Financial Performance Portfolio
 - iii. Principal Presentations
 - 1. Pincrest Four Corners
 - 2. Pincrest Lakes
 - iv. Special thanks and recognition to the Pincrest Board Members
 - v. Special thanks and recognition to Dr. Susie Dopico
- b. Financial Report
 - i. **APPROVED:** The Board reviewed & approved the Final 2023-2024 Annual Budgets.
Motion to approve by Juan Molina; second by Sheila Caleo; motion passed unanimously
 - ii. **APPROVED:** The Board reviewed & approved the Proposed 2024-2025 Annual Budgets.
Motion to approve by Shannie Sadesky; second by Erin Demirjian; motion passed unanimously
 - iii. **APPROVED:** The Board approved to offer the option to the schools to move their internal/special accounts to PNC Bank if the school's independently wish to do so.
 - 1. Shannie asks to give the Principals the benefits to help them make the best decision for their school.
Motion to approve by Juan Molina; second by Sheila Caleo; motion passed unanimously



- c. Other Items by the Board, Staff, or ESP
 - i. Collette Papa discusses a usage agreement at Wild About Sports and Pinecrest Academy Prep that is up for renewal (previously board approved); request to know if any other schools are using this vendor we can get approval for all.
 - 1. **APPROVED:** The Board approved the usage agreements with Wild About Sports and Pinecrest South and Pinecrest Prep, individually.
Motion to approve by Sheila Caleo; second by Shannie Sadesky; motion passed unanimously

5. **ANNOUNCEMENTS & NOTIFICATIONS**

6. **ADJOURNED MEETING AT 11:13AM**

*The minutes were adopted by the Board of Directors at a meeting held on September 25, 2024.