

# PINECREST ACADEMY, INC.

## MEETING DATES FOR 2021-2022

September 9<sup>th</sup>

October 21<sup>st</sup>

December 10<sup>th</sup>

February 23<sup>rd</sup>

\*March 17<sup>th</sup>

April 7<sup>th</sup>

\*May 16<sup>th</sup>

June 7<sup>th</sup> (Annual Meeting)

*\*Denotes a Special Meeting*



*The Vision of Pinecrest Academy, Inc. is to empower lifelong learners with knowledge and values required for productive global leadership.*

### **Board of Directors**

Carlos Alvarez, *President & Board Chair (Present)*  
Juan Molina, *Director & Secretary (Absent)*  
Shannie Sadesky, *Director & Treasurer (Present)*  
Erin Demirjian, *Director (Present)*  
Carlos Coello, *Director & Student Alumnus*  
Albert Maillo, *Director & Student Alumnus (Present)*  
Sheila Gonzalez, *Director & Parent Representative (Present)*

Charles Gibson, Esq., Board Attorney *(Present)*

### **Meeting of the Board of Directors September 9, 2021**

*In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.*

### **MINUTES**

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#### **1. OPENING EXERCISES**

- a. Called to Order
- b. Established Quorum

#### **2. PUBLIC COMMENT**

- Edlyn Fernandez (Pinecrest Tavares) – Spoke in favor of mandating masks in schools & COVID-19 protocols
- Jessica Benitez (Pinecrest Wesley Chapel) – Absent
- Emma Lima (Pinecrest Wesley Chapel) – Spoke in favor of stronger COVID-19 protocols & mandating masks in schools; discussed construction issues; uniform company concerns.
- The Board Chair states that 18 written comments were received and provided to the Board; these will be read at the end of the meeting.

#### **3. CONSENT AGENDA**

- a. **APPROVED:** The Board approved to adopt the minutes from the June 17, 2021 Board of Director's Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field Waiver Assignments for the 2021-2022 school year; further authorizing the Board Chair to review and make necessary changes and execute for submission.
- c. Pulled from Consent for Discussion: The Board approved the Teacher Salary Increase Allocation Plans; further authorizing the Board Chair to execute for submission.
- d. **APPROVED:** The Board approved to Renew the following Charter School Contracts; further approving to request a 15 year term for all High-Performing schools:
  - i. Pinecrest North Preparatory (Fontainebleau Campus)



- e. **APPROVED:** The Board approved to Ratify the following Resolutions by the Board Chair:
  - i. Approved the proposed Board Policy regarding Involuntary Examinations (attached). Per Senate Bill 590, each charter school governing board is required to adopt a policy and procedures for parent/guardian notification prior to the removal of a minor student for an involuntary examination. This policy will address and comply with SB 590 and amended Section 1002.33(9)(q), Florida Statutes.
- f. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve and authorize the Principals to submit the Instructional Continuity Plans (ICP) by the required due dates.
- g. **APPROVED:** The Board approved to Ratify the decision for the identified schools to “opt-in” to receive a 2020-2021 School Grade.
- h. **APPROVED:** The Board approved to Ratify the Second Amendment to Lease Agreement between The District Board of Trustees of Valencia College and Pinecrest Academy, Inc. for the facility located at 8503 Daetwyler Drive, Orlando, FL 32827.
- i. **APPROVED:** The Board approved for the schools located in Lake County to adopt and follow the following district policies:
  - i. Code of conduct
  - ii. Pupil Progression Plan
  - iii. K-12 reading Plan
  - iv. 2021-2022 School Year Calendar
  - v. SP&P
- j. **APPROVED:** The Board approved to name the Pinecrest Academy, Inc. Board of Directors the “SAC” for Pinecrest Academy Tavares.
- k. **APPROVED:** The Board approved for Pinecrest Academy Wesley Chapel to follow the Pasco Schools Site Threat Continuum.
- l. **APPROVED:** The Board approved for Pinecrest Academy Wesley Chapel to adopt the Pasco County School District’s Crisis Management Plan for the 2021-2022 School Year; further approving to ratify the adoption of the plan for the 2020-2021 School Year.
- m. **APPROVED:** The Board approved to authorize the Board Chair to approve to submit the Financial Statements and Independent Auditors’ Reports for the period ending June 30, 2021.
- n. **APPROVED:** The Board approved for the individual schools to utilize the Florida Consortium of Public Charter School Evaluation System as the State-Approved Systems for Teacher Observation and Evaluations for the 2021-2022 School Year.

*The Board Chair pulled item 3c for further discussion; a motion was made to approve the consent agenda by Shannie Sadesky; second by Erin Demirjian; motion passed unanimously.*

#### 4. ACTION & DISCUSSION ITEMS

- a. Items by the Board Chair (*Carlos Alvarez*)
  - i. Pulled from consent
    - 1. **APPROVED:** The Board approved Teacher Salary Increase Allocation Plans; further authorizing the Board Chair to execute for submission.
      - a. Alina Chester reviews the funding allocations and proposed amount of 1% increase where possible.



*Motion to approve by Shannie Sadesky; second by Sheila Gonzalez; motion passed unanimously*

- ii. September 16<sup>th</sup> at 11am – Pinecrest Academy Professional Development Day; Christine McGuinn will be presenting on the accreditation process.
  - iii. The next Board Meeting will be held in Central Florida.
  - iv. This Friday at 10am Doral will be presenting on ICP for all Florida schools.
- b. Update on School Mask / Facial Covering Policies
- i. Continuing to monitor this item with the State; yesterday the verdict to stay was reversed; learned about an hour ago that the Governor will be appealing and requesting the stay be re-issued; we will continue to monitor and update as more information is received.
- c. Project Requests
- i. **APPROVED:** The Board approved the Pinecrest Tavares Shade Structure for an amount not to exceed \$35,250 (to be paid with funds from aftercare).  
*Motion to approve by Sheila Gonzalez; second by Shannie Sadesky; motion passed unanimously*
- d. Other Items by the Board, Staff, or ESP
- i. Eileen Beyra reads the written public comments into the record.

## 5. ANNOUNCEMENTS & NOTIFICATIONS

## 6. ADJOURNED MEETING

The undersigned hereby certifies that he/she is a Director and/or Officer of **PINECREST ACADEMY, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on October 21, 2021.



*The Vision of Pinecrest Academy, Inc. is to empower lifelong learners with knowledge and values required for productive global leadership.*

### **Board of Directors**

Carlos Alvarez, *President & Board Chair (Present)*  
Juan Molina, *Director & Secretary (Present)*  
Shannie Sadesky, *Director & Treasurer (Present)*  
Erin Demirjian, *Director (Present)*  
Carlos Coello, *Director & Student Alumnus (Present)*  
Albert Maillo, *Director & Student Alumnus (Present)*  
Sheila Gonzalez, *Director & Parent Representative (Present)*

Charles Gibson, Esq., Board Attorney *(Present)*

### **Meeting of the Board of Directors October 21, 2021**

*In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.*

### **MINUTES**

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#### **1. OPENING EXERCISES**

- a. Called to Order at 10:28am
- b. Established a Quorum

#### **2. PUBLIC COMMENT**

- a. None

#### **3. CONSENT AGENDA**

- a. **APPROVED:** The Board approved to adopt the minutes from the June 17, 2021 Board of Director's Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field Waiver Assignments for the 2021-2022 school year; further authorizing the Board Chair to review and make necessary changes and execute for submission.
- c. **APPROVED:** The Board approved to Receive & File the Financial Statements for the period ending September 30, 2021.
- d. **APPROVED:** The Board approved the CIVIA Agreement for Architectural, Engineering and Facilities Support Services from 7/1/2021-7/1/2022.
- e. **APPROVED:** The Board approved to authorize the Chief Operating Officer the ability to execute and submit the Charter School Policies Affirmation form as required by M-DCPS.

*Motion to approve the consent agenda by Shannie Sadesky; second by Sheila Gonzalez; motion passed unanimously*



#### 4. ACTION & DISCUSSION ITEMS

- a. Items by the Board Chair (*Carlos Alvarez*)
  - i. Pinecrest Academy Inc. School Improvement Plan Template
  - ii. FTE Week - October 11-15
  - iii. Make sure to order PK-12 FTE Simulation Report and clean up the errors
  - iv. Volunteer clearance policy when parents are flagged
    1. Kelly Mallon provides an update on this; working with Concierge to ensure they have what is considered a disqualifying offense by state statute, so the Principals can be alerted to those items.
  - v. School liability related to student chats after hours
  - vi. Public/Private Collaboration Policies
  - vii. Teacher Evaluations:
    1. VAM 20-21
    2. Evaluations 20-21
  - viii. Student Grouping (Covid)
  - ix. Admission Applications 2021-2022 availability date
  - x. Timeline for Cognia Climate and Culture Surveys
- b. **APPROVED:** The Board reviewed and approved the Agreement for Updated Payment Schedule for Educational Services with Doral College.  
*Motion to approve by Sheila Gonzalez; second by Shannie Sadesky; motion passed unanimously*
- c. Principal Requests / Items
  - i. Branding Invoices for Several Pinecrest Schools
    1. Pinecrest Academy Lakes \$25,791
    2. Pinecrest Academy Lakes Middle High \$5708
    3. Pinecrest North
  - ii. Pinecrest North
    1. As per health inspector, the playground at Pinecrest Academy North needs to be replaced. Pending quotes from Gema and another company.
    2. An awning needs to be installed at Pinecrest North Prep over the sidewalk at the arrival/dismissal area. Pending quote from Gema.
- d. **APPROVED:** The Board approved the purchase of Valencia Site (8503 Daetwyler Drive), subject to final legal review/ negotiations; further authorizing the Board Chair the ability to execute all necessary documents.
  - i. Existing location of Pinecrest Prep; the school has been renting the site from Valencia College; opportunity to purchase has come up; property is currently appraising for more than the purchase price.  
*Motion to approve by Shannie Sadesky; second by Sheila Gonzalez; motion passed unanimously*
- e. Other Items by the Board, Staff, or ESP

#### 5. ANNOUNCEMENTS & NOTIFICATIONS

- a. Next Board Meeting – December 9th

#### 6. ADJOURNED MEETING



The undersigned hereby certifies that he/she is a Director and/or Officer of **PINECREST ACADEMY, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on December 10, 2021.



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### **Board of Directors**

Carlos Alvarez, *President & Board Chair (Present)*  
Juan Molina, *Director & Secretary (Present)*  
Shannie Sadesky, *Director & Treasurer (Present)*  
Erin Demirjian, *Director (Present)*  
Carlos Coello, *Director & Student Alumnus*  
Albert Maillo, *Director & Student Alumnus (Present)*  
Sheila Gonzalez, *Director & Parent Representative (Present)*

Charles Gibson, Esq., Board Attorney

### **Meeting of the Board of Directors December 10, 2021**

*In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.*

### **MINUTES**

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#### **1. OPENING EXERCISES**

- a. Called to Order at 10:17am
- b. Established a Quorum

#### **2. PUBLIC COMMENT**

- a. None

#### **3. CONSENT AGENDA**

- a. **APPROVED:** The Board approved to adopt the minutes from the October 21, 2021 Board of Director's Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field Waiver Assignments for the 2021-2022 school year; further authorizing the Board Chair to review and make necessary changes and execute for submission.
- c. **APPROVED:** The Board approved the Out of State and/or Country Field Trips
  - i. Pinecrest Academy Cove – Washington D.C. with Close Up
- d. **APPROVED:** The Board approved to authorize the individual Principals the ability to execute all necessary documents / assurances for the ESSER grant documents.
- e. **APPROVED:** The Board approved to ratify the lease with Pre-Tech.

*Motion to approve the consent agenda by Juan Molina; second by Shannie Sadesky; motion passed unanimously*





#### 4. ACTION & DISCUSSION ITEMS

- a. Items by the Board Chair
  - i. Lottery Dates
  - ii. Covid Guidelines
  - iii. Career Shines – 8<sup>th</sup> Grade
  - iv. DLI Professional Development for Pinecrest Academy Inc. through Frontline – Elaine Clemente.
  - v. Recap and overview to the Board of progress from Standard Committee Leads on Pinecrest Academy Inc. Cognia Reaccreditation
  - vi. Statement letter of reassurance of safety, security and school threats for Pinecrest Academy Schools.
- b. Financial Report
  - i. **APPROVED:** The Board reviewed and approved to Receive & File the Financial Statements and Independent Auditors' Reports for the period ending June 30, 2021.
  - ii. **APPROVED:** The Board reviewed and approved to Ratify all Year-End Grants and Loans for the period ending June 30, 2021.
  - iii. **APPROVED:** The Board reviewed and approved the Revised 2021-2022 Annual Budgets.  
*Motion to approve the Financial Report (items 4bi-iii) by Erin Demirjian; second by Sheila Gonzalez; motion passed unanimously*
- c. Principal Requests / Items
  - i. **APPROVED:** The Board discussed and approved the Pinecrest Academy North (Flagler) stair project for approx. \$33,750.
    1. This item is required by per a recent fire dept. inspection, due to the ages of the students on the 2<sup>nd</sup> floor.  
*Motion to approve by Shannie Sadesky; second by Sheila Gonzalez; motion passed unanimously*
  - ii. **APPROVED:** The Board discussed and approved the Pinecrest Academy North Prep (Fontainebleau) Covered Walkway project for an amount not to exceed \$370,000 (to be paid by operating).  
*Motion to approve by Sheila Gonzalez; second by Erin Demirjian; motion passed unanimously*
- d. Other Items by the Board, Staff, or ESP
  - i. Board Member Molina requests to have a report provided including all of the curriculum which has been purchased over the past 5 years; Board Chair Alvarez states that he will work with Alina Chester on this request and circulate to the Board.

#### 5. ANNOUNCEMENTS & NOTIFICATIONS

- a. Next Board Meeting – February 10<sup>th</sup>

#### 6. ADJOURNED MEETING AT 10:57AM

The undersigned hereby certifies that he/she is a Director and/or Officer of **PINECREST ACADEMY, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on February 23, 2022.

**PINECREST ACADEMY, INC.**

A Florida not-for-profit corporation



*The Vision of Pinecrest Academy, Inc. is to empower lifelong learners with knowledge and values required for productive global leadership.*

### **Board of Directors**

Carlos Alvarez, *President & Board Chair (Present)*  
Juan Molina, *Director & Secretary (Present)*  
Shannie Sadesky, *Director & Treasurer (Present)*  
Erin Demirjian, *Director (Absent)*  
Carlos Coello, *Director & Student Alumnus (Present)*  
Albert Maillo, *Director & Student Alumnus (Present)*  
Sheila Gonzalez, *Director & Parent Representative (Present)*

Charles Gibson, Esq., Board Attorney

### **Meeting of the Board of Directors February 23, 2022**

*In an effort to allow greater public participation and to best accommodate stakeholders,  
this meeting was held via communications media technology with physical access sites at each of the individual school campuses  
throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.*

### **MINUTES**

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#### **1. OPENING EXERCISES**

- a. Called to Order at 11:07am
- b. Established a Quorum

#### **2. PUBLIC COMMENT**

- a. None

#### **3. CONSENT AGENDA**

- a. **APPROVED:** The Board approved to adopt the minutes from the December 10, 2021 Board of Director's Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field Waiver Assignments for the 2021-2022 school year; further authorizing the Board Chair to review and make necessary changes and execute for submission.
- c. **APPROVED:** The Board approved to Ratify the following Board Policies
  - i. Student Enrollment / Lottery Policy.
    1. Language was added to reflect that the schools have the following statutory right:
      - a. The school may implement limited enrollment periods to target specified student populations in accordance with Florida Statute, Section 1002.33(10)(c).
  - ii. Professional Development Plan for Administrators
- d. **APPROVED:** The Board approved to renew the following schools whose charter contracts expires June 30, 2023; further approval to request 15 year terms for the High-Performing Schools, as permitted by Statute.
  - i. Orange
    1. Pinecrest Academy Avalon (#0238)



- ii. Lake
  - 1. Pinecrest Academy Four Corners (#9027)
  - 2. Pinecrest Academy Tavares (#9039)
- e. **APPROVED:** The Board approved the Out of State and/or Country Field Trip(s):
  - i. Pinecrest Academy Space Coast (Silvia Mijuskovic) – 8<sup>th</sup> Grade will be going to Washington D.C.
- f. **APPROVED:** The Board approved for each school to adopt it's respective district's Equity Policy.
- g. **APPROVED:** The Board approved for the individual schools located in Miami-Dade County the ability to adopt the MDCPS 2022-2023 School Year Calendar as published (early dismissal days are permitted to be made at the school level).

*Motion to approve the consent agenda by Shannie Sadesky; second by Juan Molina; motion passed unanimously*

#### 4. ACTION & DISCUSSION ITEMS

- a. Items by the Board Chair (*Carlos Alvarez*)
  - i. Pinecrest Academy, Inc. offering \$4500 scholarships to certain individual schools for re-branding purposes.
    - 1. This is not an all-inclusive price for what the company is offering.
  - ii. Discuss – Date of last Board Meeting of the school year
    - 1. After discussion, it is agreed to meet on Tuesday, June 7<sup>th</sup>.
  - iii. Accreditation Update and Visit – Board Member Interviews on March 7<sup>th</sup>
- b. Financial Report – None
- c. Principal Requests / Items
  - i. **APPROVED:** The Board approved - Pinecrest Academy Space Coast (Silvia Mijuskovic)
    - 1. Request to Purchase: School Marquee
    - 2. Amount (not to exceed): \$40,000
    - 3. Funding Source: Operating
  - ii. **APPROVED:** The Board approved - Pinecrest Academy North (Vicki Larrauri)
    - 1. Request to Purchase: Playground
    - 2. Amount (not to exceed): \$54,000
    - 3. Funding Source: Operating
  - iii. **APPROVED:** The Board approved - Pinecrest Wesley Chapel (Aimee Mielke)
    - 1. Project: Bathroom Remodel
    - 2. Amount (not to exceed): \$102,635
    - 3. Funding Source: Operating
    - 4. Note: Board approved this project last year for an amount not to exceed \$60,000. Due to increased cost, this item is coming back to the Board for an updated approval amount.
  - iv. **APPROVED:** The Board approved - Pinecrest Wesley Chapel (Aimee Mielke)
    - 1. Project: Kitchen Equipment for Phase 2 Building Expansion
    - 2. Amount (not to exceed): \$268,000
    - 3. Funding Source: Operating
  - v. Pinecrest Prep Orlando (Desiree Lumpuy)
    - 1. Project: Replacing Fence
    - 2. Amount (not to exceed):
    - 3. Funding Source: Grant/Operating
    - 4. Pending a survey to ensure the fence works with the expansion
- d. Other Items by the Board, Staff, or ESP

*Motion to approve Aci-iv by Juan Molina; second by Albert Maillio; motion passed unanimously*

#### 5. ANNOUNCEMENTS & NOTIFICATIONS



a. Next Board Meeting – April 7<sup>th</sup>

**6. ADJOURNED MEETING AT 12:17PM**

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The minutes were adopted by the Board of Directors at a meeting held on April 7, 2022.



*The Vision of Pinecrest Academy, Inc. is to empower lifelong learners with knowledge and values required for productive global leadership.*

### **Board of Directors**

Carlos Alvarez, *President & Board Chair (Present)*  
Juan Molina, *Director & Secretary (Absent)*  
Shannie Sadesky, *Director & Treasurer (Present)*  
Erin Demirjian, *Director (Present)*  
Carlos Coello, *Director & Student Alumnus (Present)*  
Albert Maillo, *Director & Student Alumnus (Absent)*  
Sheila Gonzalez, *Director & Parent Representative (Present)*

Charles Gibson, Esq., Board Attorney (*Absent*)

### **Special Meeting of the Board of Directors March 17, 2022**

*In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade County.*

### **MINUTES**

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#### **1. OPENING EXERCISES**

- a. Called to Order at 12:06pm
- b. Established a Quorum

#### **2. PUBLIC COMMENT**

- a. None

#### **3. ACTION & DISCUSSION ITEMS**

- a. Items by the Board Chair (*Carlos Alvarez*)
  - i. Revised Branding Scholarship – Special thanks to Adri and Shannie for working with the vendor; ultimate goal of uniformity amongst the Pinecrest Academy schools over the next few years; proposing for the Inc. to sponsor up to 2 logos/crests at \$500 each for a max. cost of \$1000 per campus.
  - ii. Julio Robaina recommends that anyone who wants to do additional crests or logos or other re-branding to work with Adri and the marketing team.
  - iii. Board Member Sadesky states that she believes that the Inc. sponsoring only one logo is more reasonable.
  - iv. **APPROVED:** The Board approved for Pinecrest Academy, Inc. to sponsor the cost of one logo/crest per campus in the amount of \$500.  
*Motion by Shannie Sadesky; second by Erin Demirjian; motion passed unanimously*
- b. Other Items by the Board, Staff, or ESP
  - i. Colegio update by Antonio Roca

#### **4. ANNOUNCEMENTS & NOTIFICATIONS**

- a. Next Regular Board Meeting – April 7<sup>th</sup>



5. **ADJOURNED MEETING AT 12:20PM**

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The minutes were adopted by the Board of Directors at a meeting held on April 7, 2022.



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### **Board of Directors**

Carlos Alvarez, *President & Board Chair (Present)*  
Juan Molina, *Director & Secretary (Absent)*  
Shannie Sadesky, *Director & Treasurer (Present)*  
Erin Demirjian, *Director (Present)*  
Carlos Coello, *Director & Student Alumnus (Present)*  
Albert Maillo, *Director & Student Alumnus (Present)*  
Sheila Gonzalez, *Director & Parent Representative (Absent)*

Charles Gibson, Esq., Board Attorney *(Absent)*

### **Meeting of the Board of Directors April 7, 2022**

*In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.*

### **MINUTES**

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#### **1. OPENING EXERCISES**

- a. Called to Order at 10:05am
- b. Established a Quorum

#### **2. PUBLIC COMMENT**

- a. None

#### **3. CONSENT AGENDA**

- a. **APPROVED:** The Board approved to adopt the minutes from the February 23, 2022 and March 17, 2022 Board of Director's Meetings.
- b. **APPROVED:** The Board approved the Out of State/Country Field Trip(s):
  - i. Pinecrest Academy Middle High (Amelia Estrada) - Robotics teams were just selected to attend the Vex Robotics competition in Dallas, Texas.
  - ii. Pinecrest Academy Space Coast – Washington D.C.

*Motion to approve by Shannie Sadesky; second by Carlos Coello; motion passed unanimously*

#### **4. ACTION & DISCUSSION ITEMS**

- a. Items by the Board Chair *(Carlos Alvarez)*
  - i. Accreditation Report by Christine McGuinn



- b. **APPROVED:** The Board approved the Lease Addendum between Avalon Park School Initiative III LLC and Pinecrest Academy, Inc.
- c. Principal Requests / Items
  - i. Pinecrest Prep Academy (Principal Ana Diaz)
    - 1. **APPROVED:** The Board approved building improvements not to exceed \$150,000.
      - a. Playground, gym and other facelifts.  
*Motion to approve by Shannie Sadesky; second by Albert Maillo; motion passed unanimously*
- d. Other Items by the Board, Staff, or ESP
  - i. Alina Chester informs the Principals that ESSER funds are not accepting multi-year subscriptions.
  - ii. Desiree has several quotes that she would like the Board to consider, including a fence, playground and shaded area.
    - 1. Playground and Shaded Area: \$60k
    - 2. Fence: \$16k (may increase to add some additional gates)
    - 3. Julio requests that Desiree send the quotes to CIVICA so that they can confirm proper permits are pulled and that these items work with the master site plan.
    - 4. It is discussed the possibility of the school relocation. Pinecrest is in the middle of negotiations to either purchase or continue leasing the property.
    - 5. **APPROVED:** The Board approved the playground, shaded area and fence projects for an amount not to exceed \$85,000 contingent upon final facility plans.  
*Motion to approve by Shannie Sadesky; second by Albert Maillo; motion passed unanimously*

## 5. ANNOUNCEMENTS & NOTIFICATIONS

- a. Next Board Meeting – June 7<sup>th</sup>

## 6. ADJOURNED MEETING AT 10:40AM

The undersigned hereby certifies that he/she is a Director and/or Officer of **PINECREST ACADEMY, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on June 7, 2022.





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### **Board of Directors**

Carlos Alvarez, *President & Board Chair (Present)*  
Juan Molina, *Director & Secretary (Present)*  
Shannie Sadesky, *Director & Treasurer (Present)*  
Erin Demirjian, *Director (Present)*  
Albert Maillo, *Director & Student Alumnus (Present)*  
Sheila Gonzalez, *Director & Parent Representative (Present)*

Charles Gibson, Esq., Board Attorney

### **Special Meeting of the Board of Directors May 16, 2022**

*In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.*

### **MINUTES**

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#### **1. OPENING EXERCISES**

- a. Call to Order at 12:02pm
- b. Established a Quorum
- c. **APPROVED:** The Board approved to Ratify the Board Resolution regarding Mr. Carlos Coello Board Membership. *Motion to approve by Shannie Sadesky; second by Albert Maillo; motion passed unanimously*

#### **2. PUBLIC COMMENT** *(Per Board Policy, members of the public were provided an opportunity to address the Board during Public for a maximum amount of time (3 minutes) to speak at the discretion of the Board Chair.*

- a. Sonia Amador – Pinecrest Prep Middle High; withdrew son from school on Friday, May 6<sup>th</sup>; feels that the school did not properly care for her son who was being bullied; states she emailed Principal Estrada and to date has not received a response; she has filed a complaint with the FLDOE.

#### **3. ACTION & DISCUSSION ITEMS**

- a. Purchase of Pinecrest Preparatory Academy Orlando #0155 located at 8503 Daetwyler Drive Orlando, 32827
  - i. Review of (i) the board resolution for PAI, approving the assignment of the purchase contract for Daetwyler Drive property to PAFI and approving a lease with PAFI; (ii) the board resolution for PAFI approving the acquisition and leasing of the property; (iii) a bond reimbursement resolution action for PAFI, in case this transaction and others are financed later with tax-exempt bonds, (iv) the assignment of the purchase contract from PAI to PAFI, and (v) the lease between PAFI and PAI.
    1. The proposed lease is triple to the current lease amount. Julio Robaina states that they will further review the lease rate and come back. The previous lease was below market value. Board Chair Alvarez request an update on this at the June meeting.
    2. The Pinecrest Academy, Inc. needs to approve the reassignment of the purchase to Pinecrest Academy Foundation.



3. **APPROVED:** The Board approved the Board Resolution as discussed with the contingency that the rental rate be further negotiated.  
*Motion to approve by Albert Mailla; second by Shannie Sadesky; motion passed unanimously*

#### 4. **ADJOURN MEETING AT 12:23PM**

The undersigned hereby certifies that he/she is a Director and/or Officer of **PINECREST ACADEMY, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on June 7, 2022.



*The Vision of Pinecrest Academy, Inc. is to empower lifelong learners with knowledge and values required for productive global leadership.*

### **Board of Directors**

Carlos Alvarez, *President & Board Chair (Present)*  
Juan Molina, *Director & Secretary (Present)*  
Shannie Sadesky, *Director & Treasurer (Present)*  
Erin Demirjian, *Director (Present)*  
Albert Maillo, *Director & Student Alumnus (Present)*  
Sheila Gonzalez, *Director & Parent Representative (Absent)*

Charles Gibson, Esq., Board Attorney (*Absent*)

### **Meeting of the Board of Directors June 7, 2022**

*In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Lake, Pasco and Brevard Counties.*

### **MINUTES**

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#### **1. OPENING EXERCISES**

- a. Called to Order at 11:15am
- b. Established a Quorum
- c. Motion to move up item 4a by Albert; second by Shannie; motion passed unanimously
  - i. Request for update on Pinecrest Preparatory Academy Orlando #0155 (8503 Daetwyler Drive Orlando, 32827) closing and facility lease rental amount; the transaction was approved at the last meeting with the contingency that the rental rate would be further negotiated.
    1. Julio Robaina updates the Board on this item; since the last meeting Alina and Fernando B. met with Principal Lumpuy; they were able to move some of the needed repairs and updates to the purchase price; rent will be adjusted to \$800 per SS and will be adjusted as student stations are added and eventually grow to the \$1400 per SS amount. Request is to approve the lease and amendments and the rent schedule will be taken up at a later date.
    2. **APPROVED:** The Board approved the lease, as discussed.  
*Motion to approve by Shannie Sadesky; second by Juan Molina; motion passed unanimously*

#### **2. PUBLIC COMMENT**

- a. None

#### **3. CONSENT AGENDA**

- a. **APPROVED:** The Board approved to adopt the minutes from the April 7, 2022 and May 16, 2022 Board of Director's Meetings.
- b. **APPROVED:** The Board approved the Minutes from the March 1<sup>st</sup> and March 17<sup>th</sup> Board of Directors Meetings.
- c. **APPROVED:** The Board approved to Receive & File the Financial Statements for the period ending March 31, 2022.



- d. **APPROVED:** The Board approved the requests for extension of teacher temporary certificate(s); further authorizing the Chief Operating Officer to provide necessary letter of approval on behalf of the Board of Directors.
- e. **APPROVED:** The Board approved the Annual Approval of Board Policies & Procedures, including:
  - i. Conflict of Interest (*Each Board Member is required to sign and return the written acceptance form*)
  - ii. Ethics
  - iii. Whistle Blower
  - iv. Professional Development Plan for Administrators
  - v. Student Enrollment / Lottery
  - vi. Internet Safety Policy
- f. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve any year-end financial items which may be necessary to close the books.
- g. **APPROVED:** The Board approved the Preliminary Board of Directors Meeting Schedule for the 2022-2023 School Year.
- h. **APPROVED:** The Board approved to Accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information.
- i. **APPROVED:** The Board approved the Submittal of the Mental Health Allocation Plans.
- j. **APPROVED:** The Board approved the Wellness Policy.
- k. **APPROVED:** The Board approved the 2022-2023 Parent Involvement Representatives.
  - i. Further approving to designate Jeanette Nunez or Fernando Barroso (respectively) as the Conflict Resolution Person, in the event the Parent Involvement Representative is unable to assist.
- l. **APPROVED:** The Board approved to extend the term of the existing Charter School Educational Services and Support Agreement with Academica for one additional year, expiring June 30, 2023.
- m. **APPROVED:** The Board approved to submit the 2021-2022 Annual Audits by the required due dates, with Board Chair review and approval.

*Motion to approve the consent agenda by Shannie Sadesky; second by Juan Molina; motion passed unanimously*

#### 4. ACTION & DISCUSSION ITEMS

- a. Items by the Board Chair (*Carlos Alvarez*)
  - i. Pinecrest Glades Recreation Project
    - 1. Project was originally approved in June 2019 for \$277k
    - 2. Changes in project have occurred so new total is \$1,897,950.
      - a. Tennis court is starting now and should be completed by August 2022. This work was previously approved by board see attached.
      - b. Two concrete walkways with aluminum roofs and lights are starting soon and the concrete walkways will be completed by August 2022, but canopy will take longer due to current market condition.
      - c. Chain link fencing and decorative aluminum fencing are starting soon and will be completed for August 2022
      - d. Soccer field in turf is starting now and will be completed by August 2022.
      - e. Scoreboard is part of Sportscape scope of work and should be completed by August 2022.
      - f. Other misc. items are included in current budget.
      - g. Soccer field lighting will be completed ASAP.

**APPROVED:** The Board approved to Ratify the Pinecrest Glades Recreation Project, as requested.  
*Motion to approve by Shannie Sadesky; second by Juan Molina; motion passed unanimously*



- ii. Taken Above: Request for update on Pinecrest Preparatory Academy Orlando #0155 (8503 Daetwyler Drive Orlando, 32827) closing and facility lease rental amount; the transaction was approved at the last meeting with the contingency that the rental rate would be further negotiated.
- b. Financial Report (*Alina Chester*)
  - i. **APPROVED:** The Board approved the Final 2021-2022 Annual Budgets.  
*Motion to approve by Albert Maillo; second by Erin Demirjian; motion passed unanimously*
  - ii. **APPROVED:** The Board approved the Proposed 2022-2023 Annual Budgets.  
*Motion by Shannie Sadesky; second by Erin Demirjian; motion passed unanimously*
- c. Presentation by Doral College (*Judith Marty & Ryan Kairalla*)
  - i. **APPROVED:** The Board approved to authorize school principals to execute articulation agreements for Doral College Dual Enrollment for 2022-23 academic year.  
*Motion to approve by Albert Maillo; second by Erin Demirjian; motion passed unanimously*
- d. **APPROVED:** The Board approved to utilize the Doral Leadership Institute Consortium of Public Charter Schools Instructional Personnel Evaluation System and School Administrator Evaluation System.
- e. Other Items by the Board, Staff, or ESP

## 5. ANNOUNCEMENTS & NOTIFICATIONS

## 6. ADJOURNED MEETING AT 12:32PM

The undersigned hereby certifies that he/she is a Director and/or Officer of **PINECREST ACADEMY, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on September 15, 2022.